



GOVERNMENT OF WEST BENGAL  
HEALTH & FAMILY WELFARE DEPARTMENT  
SWASTIYA BHAVAN, GN-29, SECTOR-V  
BIDHANNAGAR, KOLKATA – 700091

Memo No. HFW-40099/34/2020-HA/295

Date : 06.04.2021

O R D E R

In order to ensure effective monitoring of Covid positive patients in all Covid hospitals, the Covid Patient Management System (CPMS) was launched in July 2020 under wbhealth.gov.in(work zone) with an objective of capturing 100% data pertaining to admission, IPD early warning score, laboratory investigations and discharge/death of every Covid positive admitted in a Covid hospital.

The Department of Health & Family Welfare, in exercise of the powers conferred under the “West Bengal Epidemic Disease, Covid 19 Regulations, 2020” vide previous orders HFW-40099/34/2020-HA/57 dated 16.07.2020, HW/40099/34/2020-HA/72 dated 27.07.2020 & HFW-40099/34/2020-HA/97 dated 22.08,2020 had made disclosure of details of all Covid patients in Covid Patient Management System (CPMS) mandatory.

Further, a **citizen friendly OTP based interface** for all patient relatives/guardians was set up so as to enable them to ascertain the status of their patient online anytime based on the entry made by clinical establishments in CPMS.

Now, with the sudden upsurge of Covid 19, it is hereby once again directed that **100% entry everyday shall be ensured in CPMS for :**

- All Covid positive patients admitted on real time basis online.
- During admission, special care must be taken to fill all mandatory fields and specially among others i) Patient Relative/Guardian Name and Mobile Number and ii) Co-morbidity Status
- Patient Monitoring Score (PMS) must be filled for every patient (Whether they be in general IPD/Cabin or CCU/ICU/HDU)

- d) The vital parameters as indicated in PMS must be entered **four (4) times for every patient in CCU/ICU/HDU daily, two (2) times for other critical (red) patients in wards daily and once daily for all others**
- e) All diagnostic reports of admitted patients must be entered either in paper pdf or image format, as the case may be
- f) Every death, when it occurs must be compulsorily entered in CPMS within 4 hours of death positively
- g) Every discharge must be indicated promptly in CPMS and latest on same day.


The MSVP/Superintendent/Hospital Superintendent/Nodal Officer shall personally supervise and ensure that the system is updated on a daily basis. The CMOH of all districts are also directed to ensure that the CPMS data is being entered in the portal everyday without fail and they shall arrange for any training regarding this, at their level.

Further, **the order shall also equally apply to all Clinical Establishments under the “West Bengal Clinical Establishment Act”**. The Medical Superintendents of such private clinical establishments in Kolkata and all districts shall personally supervise and ensure that the system is updated regularly. The CMOH of every district shall co-ordinate to ensure compliance of these provisions.

The MSVP/Superintendent/Medical Superintendent shall be personally liable for any erroneous or incomplete entry of patient data online in CPMS.

This order is being issued in exercise of the powers conferred under the “West Bengal Epidemic Disease, COVID 19 Regulations, 2020” read with “West Bengal Clinical Establishment Act” and shall apply to all Government Covid Hospitals, Government requisitioned Private Hospitals and all other private clinical establishments with Covid patients throughout the State of West Bengal.

This may be given highest priority and this order shall take immediate effect.

  
Secretary 6/4/2021  
Health & Family Welfare

Copy for information to :

1. Principal Secretary & Commissioner, KMC
2. Secretary & Mission Director, NHM, Health & Family Welfare
3. Secretary (D&E), Health & Family Welfare
4. Director, SPSRC & Secretary, Health & Family Welfare
5. Additional Secretary (MERT), Health & Family Welfare
6. Special Secretary (MERT), Health & Family Welfare
7. Commissioner (GA), Health & Family Welfare
8. Additional Mission Director, NHM and Joint Secretary, Health & Family Welfare
9. Additional (P), Health & Family Welfare
10. Joint Secretary & DG, Ayush, Health & Family Welfare



Secretary  
Health Services

1. Director of Health Services, West Bengal
2. Director of Medical Education, West Bengal
3. All District Magistrates
4. Principal – All Medical Colleges
5. MSVP – All Medical Colleges
6. OSD & DDHS Admin
7. Jt.DHS PH&CD
8. CMOH (All\_ with a direction to send copies of this order to all Covid Hospitals (including private) in their District and ensure compliance
9. Superintendent – CNCI Rajarhat
10. ADHS (Hospital Administration)
11. TO SPSRC – to circulate this order to all private facilities of Kolkata
12. IT Cell-in-Charge to upload order on website and for arranging demo/training, if required.
13. Sr. PA to Secretary, Health & Family Welfare



Secretary  
Health Services