



राज्य स्तरीय बैंकर्स समिति, झारखण्ड
State Level Bankers' Committee, Jharkhand

संयोजक :

बैंक ऑफ़ इंडिया



Ref No: SLBC/2020-21/03

Date: 21st April, 2021

COVID-19 IInd Wave

Advisory- I

The Controlling Heads / LDMs
(All Member Banks-in Jharkhand)

Dear Sir/ Madam,

Banking business hours and other preventive measures to be implemented by banks in Jharkhand in view of present Covid-19 pandemic situation.

We invite reference to VC dated 20.04.2021 convened by SLBC on the captioned subject. Based on the suggestions and discussions, the following decisions have been taken:

- (i) It has been decided to restrict Bank Business Hours from 10.00 AM to 02.00 PM effective from 22.04.2021 till 30.04.2021. SLBC shall review the decision on 30.04.2021 for further course of action depending upon the prevailing situation.
- (ii) Administrative offices / Branches may function with reduced staff, preferably at 50%. However, in respect of branches, suitable decision may be taken by the local offices of the Member Banks with regard to staff requirement depending on the business of the branch for the effective functioning of the branches and to ensure uninterrupted banking services to the public.
- (iii) Alternate Channels to remain open and function as usual. Back office services viz. Currency Chest, ATM Cash Loading Vendors, Offices in Data centre, Data Recovery Centres, ATM Back Offices, Service Branches, Clearing Houses, Bank Treasury Offices etc. also to function as usual.
- (iv) Employees with existing comorbidities, lactating / pregnant employees, persons with disabilities, employees having kids with autism / cerebral palsy are to be given Work from Home facility wherever possible.
- (v) All meetings, training events and camps shall be conducted through online medium and avoid mass gathering as far as possible.
- (vi) It is advised to ensure that the banking and credit related needs, both in terms of availability of cash through bank branches, functioning of ATMs, BCs and facilitating credit needs are met in a smooth and seamless manner.
- (vii) Member Banks shall ensure all extant precautionary measures / guidelines to prevent spread of the pandemic and take all steps/measures to safeguard the interest of the staff by ensuring that sufficient masks, sanitizers and other safety devices are made available.
- (viii) Any order by the State / District Administration / IBA / DFS / RBI will supersede these instructions.

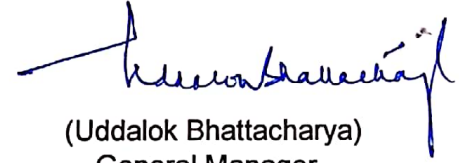


All customers are to be advised to use the digital banking platforms, ATMs, Cash Deposit Machines, Recyclers, BC services etc. to the maximum and a press release in this regard, appealing to the general public to abstain from visiting the Bank branches unless for emergent needs, should be issued by the LDMs in the district.

Member Banks to ensure prompt disposal of customers duly adhering to all the precautionary measures and comply with our earlier Advisories whichever applicable to support the Government / District Disaster Management Authority to prevent / contain the spread of the Virus.

SLBC Jharkhand has taken up the matter for providing COVID vaccination for all Bank employees of Jharkhand State on a priority basis with the Secretary, Health Department of Jharkhand. LDMs may approach District Medical Officer for arranging vaccination camps for Bank employees.

You are, therefore, requested to issue necessary instructions to all your offices / branches in Jharkhand State accordingly.


(Uddalok Bhattacharya)
General Manager

Copy to:

1. The Principal Secretary
(Institutional Finance)
Planning cum finance, Government of Jharkhand
2. The General Manager (OIC)
Reserve Bank of India, Ranchi
3. The Chief General Manager
NABARD, Jharkhand Regional Office

